

CHICOPEE HOUSING AUTHORITY
Agenda for the
REGULAR MEETING OF THE AUTHORITY
To be held at
7 Valley View Court

August 12, 2009

1. Roll Call, Members of the Authority:

Call to order at: By:

Present: Absent:

Chester Szetela
Brian Hickey
Charles Swider
Bruce Socha
Tameika Raye'la Martinez

Also in attendance were the following: Assistant Executive Director, Patricia Murry, Finance Director Denis Vermette, Maintenance Operations Manager David Dymek, Modernization Coordinator, Robert Kachinski, and Carmen Estrada, Recording Secretary.

2. Reading of the Minutes of the Meeting

3. Treasurer Report

4. Reading of the Correspondence.

5. Payment of the Bills

A tabulation of those bills to be paid is contained in the Member's folders.

6. Committee Reports

7. Tenant Organization Input

8. OLD BUSINESS:

9. NEW BUSINESS:

- A.** The Housing Authority is in receipt of an invoice for payment from the firm of JDL of Franklin County, Inc. for exterior door replacement at the Cabot Manor Apartments (AMP 8-1) in the amount of \$36,449.00. This invoice is in accordance with the terms of their contract requirements.

MOTION TO PAY

- B** The Housing Authority is in receipt of **Change Order #1** from JDL of Franklin County, Inc. for an extension of time to their contract until September 11, 2009 for the exterior door replacement at the Cabot Manor Apartments (AMP 8-1). This action is allowed under the contract requirements and does not create a financial problem.

RESOLUTION REQUIRED FOR APPROVAL

- C** The Housing Authority is in receipt of an invoice for payment from the firm of Village Forge, Inc. for concrete work on the balconies at the Fairhaven Apartments in the amount of \$28,543.61. This invoice is in accordance with the terms of their contract requirements.

MOTION TO PAY

- D.** The Housing Authority is in receipt of **Change Order #2** from Village Forge, Inc to change the product used on the balconies at the Fairhaven Apartments resulting in a cost of \$7104.00 and an extension for time to their contract until August 20, 2009. These actions are allowed under the contract requirements and do not create a financial problem.

RESOLUTION REQUIRED FOR APPROVAL

- E.** The Housing Authority is in receipt of an invoice for payment from the firm of Northeastern Commercial Services for the replacement of front and rear

apartment entrance door locks at the Volpe Drive apartments in the amount of \$22,515.00. This invoice is in accordance with the terms of their contract requirements.

MOTION TO PAY

- F. The Housing Authority is in receipt of Change **Order #1** from Northeastern Commercial Services for an extension of time to their contract until September 11, 2009 for the installation of front and rear apartment entrance door locks at the Volpe Drive apartments. This action is allowed under the contract requirements and does not create a financial problem.

RESOLUTION REQUIRED FOR APPROVAL

- G. The Housing Authority is in receipt of an invoice for payment from the firm of Northeastern Commercial Services for the replacement of front and rear apartment entrance door locks at the elderly units at Cabot Manor Development in the amount of \$4,940.00. This invoice is in accordance with the terms of their contract requirements.

MOTION TO PAY

- H. The Housing Authority is in receipt of **Change Order #1** from Northeastern Commercial Services for an extension of time to their contract until September 11, 2009 for the installation front and rear apartment entrance door locks at the elderly units at the Cabot Manor Development. This action is allowed under the contract requirements and does not create a financial problem.

RESOLUTION REQUIRED FOR APPROVAL

- I. The Housing Authority is in receipt of **Change Order #1** from Bay State Rug for an extension of time to their contract until September 11, 2009 for replacement of the common hallway carpet at the CPL Edmund W. Kida Apartments. This action is allowed under the contract requirements and does not create a financial problem.

RESOLUTION REQUIRED FOR APPROVAL

- J. The Housing Authority is in receipt of **Change Order #1** from Alpha Contracting Associates, Inc. for an extension of time to their contract until September 11,

2009 for the renovations of the Fairhaven community room and library. This action is allowed under the contract requirements and does not create a financial problem.

RESOLUTION REQUIRED FOR APPROVAL

- K. The Housing Authority is in receipt of an invoice for payment from the firm of Alpha Contracting Associates, Inc. for the renovations of the Fairhaven community room and Library in the amount of \$13,703.75. This invoice is in accordance with the terms of their contract requirements.

MOTION TO PAY

- L. The staff has prepared a contract for LPBA/Architects, Inc. to prepare the specifications for the roof replacement at the Canterbury Arms Apartments (AMP 8-3). The contract is in the amount of \$15,100.00.

RESOLUTION REQUIRED FOR APPROVAL

The Next Meeting of the Chicopee Housing Authority will be held on September 9, 2009.